

# ***Saini Institute of Girls Education, Rohtak***



Demand Draft No. \_\_\_\_\_ Amount \_\_\_\_\_

For Office Use Only

Issuing Bank & Address \_\_\_\_\_ Date \_\_\_\_\_

Serial No. \_\_\_\_\_

## **APPLICATION FORM FOR NON-TEACHING POSTS**

Name of the post applied for .....

Subject .....

1. Name in Full .....

(In Block Letter)

2. Father's Name .....

3. Mother's Name .....

4. Spouse Name .....

(In Case of married woman)

5. Date of Birth: Day ..... Month ..... Year .....

(As recorded in the Matriculation or equivalent certificate)

6. Age ..... Year ..... Months ..... (as on the last date fixed for the receipt of application)

7. Nationality .....

8. Religion .....

9. Marital Status: Married

Unmarried

10. Sex: Male

Female

11. Do you belong to any reserved category? Yes

No

12. If yes, specify the category (SC/ST/OBC/PWD)

13. Permanent Address .....

.....  
Pin code No ..... Mobile No .....

14. Address for correspondence .....

.....  
Pin code No ..... Email id .....

15. Aadhar No .....

Paste Here a signed copy of your recent passport size photograph

16. Educational qualifications (Attach additional pages, if required)

Name of the course	Name of the Board/University	Month & year passed	% of Marks	Division	CGPA	Subjects studied
10 <sup>th</sup> class/ equivalent						
12 <sup>th</sup> class/ equivalent						
Bachelor's degree						
Master's degree						
B.Ed.						
M.Ed.						
M.Phil/						
Ph.D.						
Any other						

17. Experience

Sr. No.	College	From	To
1.			
2.			
3.			
4.			

18. List of self-attested testimonials attached (original to be produced at the time of interview). Please tick the ones applicable.

- i. Matriculation marksheet & certificate
- ii. Intermediate marksheet & certificate
- iii. Bachelor's programme (Final) marksheets & degree
- iv. Master's programme (Final) marksheets & degree
- v. M.Phil. degree
- vi. Ph.D. /D.Phil degree
- vii. NET, UGC-JRF, CSIR-JRF Award Certificate
- viii. Caste certificate issued by the Competent Authority (OBC/SC/ST/etc)
- ix. Experience Certificates
- x. Publications
- xi.
- xii.
- xiii.
- xiv.

Note:- Applications without the above self-attested testimonials (applicable to the candidate) will not be entertained.

State whether you have been at any time (a) dismissed, removed or debarred from service or (b) convicted by a Criminal court.

Please tick

Yes

No

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

Place .....

Date .....

Signature of the Applicant